

Released Friend Fund Guidelines:

Money in the Released Friend Fund is available for use by Friends, but there are no specific guidelines for how to release those funds. Ministry & Nurture wants to develop guidelines and then put them on the SAYMA website and share through social media so that Friends are aware of the funds and how to request them.

Put the guidelines on the SAYMA website and perhaps share through social media. Post on the SAYMA website, put on the Released Friends Facebook page, send to MMs to put on their Facebook pages. Post on the SAYMA website, put on the Released Friends Facebook page, send to MMs to put on their Facebook pages. Any member of a monthly meeting is eligible for these funds.

Current SAYMA text: Provide clearness committee and holding accountable the person who receive the funds.

Proposed policy: Friends wishing to request funds should submit an application form to the Clerk of SAYMA's Ministry & Nurture, who will then bring it to Ministry & Nurture where it will be considered. If approved, the amount released will be up to the amount requested. Any member of a monthly meeting is eligible for these funds. Isolated Friends in SAYMA's coverage area apply directly to SAYMA. Ideally, discussions among SAYMA M&N will occur face-to-face, but will incorporate other discussion modalities (e.g., conference calls, Skype, etc.) when necessary.

Proposed application form:

- Name, address, phone, email
- Monthly Meeting/Worship Group
- Amount requested and the monthly meeting's contribution
- An explanation of release
- A copy of the letter of support from monthly meeting
- The date of release, anticipated length of release, and a timeline for reporting to the monthly meeting and SAYMA's Ministry & Nurture.

Proposed process:

- Application and associated materials submitted to the Clerk of SAYMA's Ministry & Nurture
- Clerk of SAYMA's Ministry & Nurture brings it to Ministry & Nurture
- In the case of an isolated Friend, and/or in cases where additional information is needed from the applicant, Ministry & Nurture will approve a clearness committee.
- Request is approved or disapproved from SAYMA M&N, including an expected timeframe for report (e.g., within six months of end of release).
- Amount released will be up to the amount requested
- Proposed wording:
- Isolated friends come directly to SAYMA, while attenders/members of a MM go to the MM for financial support from there first.

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